or payable by me or to me;

- (4) To make, endorse, accept, receive, sign, seal, execute, acknow-ledge and deliver deeds, assignments, agreements, certificates, hypothecations, checks, notes, vouchers, receipts, and such other instruments in writing of whatever kind and nature as may be necessary, convenient or proper in the premises;
- (5) To deposit and withdraw for the purposes hereof, in either my said attorney's name or my name, or jointly in both names, in or from any banking institution, any funds, negotiable papers or monies which may come into my said attorney's hands as such attorney, or which I now or hereafter may have on deposit or be entitled to;
- (6) To institute, prosecute, defend, compromise, arbitrate and dispose of legal, equitable or administrative hearings, actions, suits, attachments, arrests, distresses or other proceedings, or otherwise engage in litigation in connection with the premises;
- (7) To act as my attorney or proxy with respect to any stocks, shares, bonds or other investments, rights or interests which I may now hold or which I may hereafter hold;
- (8) To engage and dismiss agents, counsel and employees, and to appoint and remove at pleasure any substitute therefor, or agent of my said attorney, with respect to all or any of the matters or things herein mentioned, and upon such terms as my attorney shall think fit;
- (9) To receive, endorse and collect checks payable to the order of the undersigned, drawn on any firm person, corporation, partnership or association, or on the Treasurer, or other fiscal officer or depository of the United States, of any sovereign state or authority, or any political subdivision or instrumentality thereof;
- (10) To prepare, execute and file income and other tax returns, and other governmental reports, applications, requests and documents;